



Raleigh Infant and Admirals Academies

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Monday 27 November 2023

Winter/Christmas Craft Afternoon

Dear Parents/Carers,

As we begin to think about December, we are writing to inform you of the arrangements for the Winter/Christmas Craft Afternoon on Friday 1st December. You are invited into the academies to support your child in making a decoration that will be used to decorate the school hall initially but will later be returned to you as a keepsake.

The event will run from **2 pm to 2.45 pm**. If you are visiting a child in Raleigh Infant Academy, enter via the front gate and sign in at the main door. If you are visiting a child in Admirals Academy, enter via the school office and sign in. Doors for both Raleigh and Admirals will be open from 1.50 pm.

Once you have been signed in, an adult from your child's class will come and collect you and direct you to the correct classroom. At around 2.20 pm, there will be an opportunity for you to visit siblings.

At 2.45 pm, we will ask all parents to sign out from the classroom they are currently in and exit onto the playgrounds. Your child will remain in school with the class teacher, allowing them to collect their belongings before being dismissed. If the children are ready before 3 pm, we will dismiss them straight away.

We are all looking forward to welcoming you to our craft afternoon.

Yours faithfully,

Mrs A Hale



Navigating life and learning together.



Raleigh Infant Academy